

## **CITY COUNCIL MINUTES**

**November 19, 2012**

### **REGULAR SESSION**

The Regular Session of the Auburn City Council was held in the Council Chambers, City Hall, 1225 Lincoln Way, Auburn, California on Monday, November 19, 2012 at 6:00 p.m. with Mayor Hanley presiding and Deputy City Clerk Amy M. Lind recording the minutes.

**CALL TO ORDER** at 5:00 p.m.

#### **ROLL CALL:**

**Council Members Present:** Keith Nesbitt, J. M. "Mike" Holmes, William W. Kirby, Kevin Hanley

**Council Members Absent:** Bridget Powers

**Staff Members Present:** City Manager Robert Richardson, City Attorney Michael Cobden, Community Development Director Will Wong, Associate Planner Lance Lowe, Fire Chief Mark D'Ambrogi, Public Works Director Bernie Schroeder, Transit Analyst Megan Siren, Administrative Services Director Andy Heath and Police Chief John Ruffcorn.

By **MOTION** adjourn to a Closed Session under Government Code Section 54957.6

**MOTION: Holmes/ Nesbitt/ Unanimously approved**

1. **Conference with Labor Negotiators:**  
(G.C. 54957.6)

Agency Designated Representatives: Robert Richardson, Patrick Clark

Employee Group: Auburn Police Officers Association (APOA)

#### **REPORT OUT OF CLOSED SESSION**

Mayor Hanley reported that instructions were given to the labor negotiators, and there was no other reportable action.

#### **PLEDGE OF ALLEGIANCE**

#### **MAYOR'S COMMENDATIONS/PROCLAMATIONS/ACKNOWLEDGEMENTS/ANNOUNCEMENTS**

Commendation presented to Jennifer Henry for Industry 2012  
Commendation presented to Placer Community Foundation  
Commendation presented to Sutter Auburn Faith Hospital

## **AGENDA APPROVAL**

Council Member Kirby asked for postponement of item 12 to the December 3, 2012 meeting due to the absence of Council Member Powers. This postponement and the remainder of the agenda was approved by consensus of the Council.

## **CONSENT CALENDAR**

Council Member Kirby requested item 7 be removed from the consent calendar. Council Member Holmes requested item 1 be removed from the consent calendar.

1. **Minutes**

Removed from the consent calendar, see item 12a.

2. **Warrants**

By **RESOLUTION 12-116**, ratify and approve payment of warrants 80864 through 81075 totaling \$1,253,495.67.

3. **Lease Purchase Agreement – Fire Department Type 1 Apparatus**

By **RESOLUTION 12-117**, authorize the City Manager or his designee to execute a Master Lease Purchase Agreement in the amount of \$446,837.78 between the City of Auburn and Sovereign Bank, N.A. as it relates to the purchase of one (1) new Pierce Type 1 fire apparatus.

4. **Appointment of Arts Commissioner**

By **RESOLUTION 12-118**, appoint Hilary Grenier to the Auburn Arts Commission.

5. **Appointment of Historic Design Review Commissioner**

By **RESOLUTION 12-119**, appoint Kathryn Kratzer-Yue to the Historic Design Review Commission.

6. **Consultant Agreement for Healthy Auburn Waters**

By **RESOLUTION 12-120**, authorize the Director of Public Works to execute the consultant agreement with J Harrison Public Relations Group for public outreach assistance for the Healthy Auburn Waters program.

7. **Dump Truck Purchase**

Removed from consent calendar, see item 12b.

8. **Multi Modal Light Enhancement Project – Norris Electric Notice of Completion**

By **RESOLUTION 12-121**, authorize the recording of a Notice of Completion for the work performed by Norris Electric for the Multi Modal Light Enhancement Project on Blocker Drive.

9. **Sewer Collection System – Closed Circuit Television Van Purchase**

By **RESOLUTION 12-122**, authorize the Public Works Director to purchase a closed circuit television and van for the Sewer Collections Division.

10. **Sierra Economic Development Corporation Joint Powers Agreement**

By **RESOLUTION 12-123**, authorize the City Manager to sign the revised SEDCorp Joint Powers Agreement on behalf of the City of Auburn.

11. **Sign Ordinance**

By **MOTION**, hold a second reading, by title only, and adopt **ORDINANCE 12-05** repealing Sections 159.185 through 159.207 (Signs), including Appendix B, and adding new sections 159.185 – 159.199 (Signs) to the Auburn Municipal Code thereby updating the sign regulations for the City of Auburn.

12. **Mobile Food Vending on Private Property \*\*\* (POSTPONED) \*\*\***

Postponed to December 3, 2012.

\*\*\*\*\* End of Consent Calendar \*\*\*\*\*

By **MOTION**, approve the consent calendar with the exception of item 1, 7 & 12.

**MOTION: Nesbitt/ Holmes/ Approved 4:0 (Powers absent)**

12a. **Minutes**

Council Member Holmes requested a correction to the date referenced on item 15 at the 10/22/2012 meeting.

By **MOTION**, approve the City Council Minutes of October 8, 2012 and October 22, 2012 as amended.

**MOTION: Holmes/ Nesbitt/ Approved 4:0 (Powers absent)**

12b. **Dump Truck Purchase**

Council Member Kirby said he pulled this item for more information on the price and possible leasing options.

Public Works Director Bernie Schroeder said three bids were received for dump trucks. She said this was the lowest of the three and includes all the features needed on the truck. She spoke of the current fleet and the need for this new truck.

Finance Director Andy Heath said this is a three year lease financed from six different funds. He spoke of the benefits of leasing this equipment. He said it is a capital lease with a dollar buyout.

Bob Snyder, resident of Auburn, said the City should consider used equipment. He spoke of the airport funds being used and said he would like to see justification of the allocations.

Bernie Schroeder explained how the allocations were determined.

Council Member Nesbitt asked if used equipment was researched.

Bernie Schroeder explained that all options were looked at; and this was determined as the best purchase.

Council Member Kirby said buying new for this type of equipment makes "the most sense" due to heavy use.

By **RESOLUTION 12-124**, authorize the Director of Public Works to purchase a Dump Truck from Western Truck Parts & Equipment in an amount not to exceed \$155,000.

**MOTION: Kirby/ Holmes/ Approved 4:0 (Powers absent)**

13. **Public Comment**

Bob Snyder, resident of Auburn, spoke about the poor ability to view council meetings on the local cable channel, Auburn Community Television (ACTV). He also spoke of their frequently malfunctioning equipment. He stressed the importance of making council meetings available to the public.

Council Member Nesbitt congratulated the Mandarin Festival organizers on a successful event.

Council Member Holmes presented the rail piece and plaque for Placer High School's victory over Colfax High School. He said the Veteran's Day Parade was recorded by ACTV and he has DVD's available for anyone interested.

## **COUNCIL BUSINESS**

### **14. Performance Budget Discussion**

Community Development Will Wong presented this item. He reviewed the department vision and mission statement. He reviewed the services provided by his department: (1) Planning, (2) Building, (3) Code Enforcement, (4) Public Service Counter, (5) Affordable Housing, and (6) Special Projects. He provided statistics for planning, building and code enforcement. He said it is hard to demonstrate time spent on each activity due to the type of activities his department encompasses.

Council Member Holmes asked about budget figures for the department and fee amounts collected for their services. He said he would like a better idea of the fees collected from the department and if it covers the department's costs. He also asked about the fund balance in the business loan program account. He asked the reason for the increased abandoned vehicle statistics. He said he would like to see a breakdown on fees collected.

Will Wong said he can include the budget figures for the functions of his department. He said he can also include revenue generated from his department.

City Manager Robert Richardson said some of the data isn't fully included in these types of budget reporting yet. He said the main focus is format, and then it can be completed with all data represented.

Council Member Nesbitt asked about the number of sign permits, inspections representing new construction, time involved with departmental tasks, and tracking accomplishments.

Council Member Kirby asked how time is allocated to tasks within the department, special projects, impact due to staffing levels, and seeing more budget figures in a revised draft.

Mayor Hanley asked about the fund balance in the tree mitigation fund. He said an indicator could be the percentage of the general plan action items that are completed, percentage of code enforcement complaints resolved in a timely manner, affordable housing/ first time homebuyer

usage, block grant/ business loan program usage, and measures taken in parking management.

There was no public comment.

Council Member Holmes asked what the fund balance is in the block grant business loan program.

Will Wong said he believes it is just over \$300,000.

City Manager Robert Richardson explained the continuum between different departments in the City and the ability to show performance based budgeting.

Council Member Kirby said he has received positive feedback on dealing with the City's Community Development Department from start to finish during permitting processes.

Council Member Nesbitt said he feels there is a more effective way to measure performance. He said an estimate of the time being spent on the projects that are hard to quantify might help.

15. **Capital Improvement Program 2012/13- 2015/16**

Public Works Director Bernie Schroeder presented this item. She said the draft was presented to Council in August of 2012. She said this document acts as a financial plan for capital projects.

She reviewed all the programs of the Capital Improvement Plan (CIP) including: (1) Airport, (2) Sewer, (3) Transportation, (4) Transit, (5) Facilities, and (6) General Community (presentation available in record).

Council Member Holmes asked about the annual review and updates to the CIP.

Council Member Nesbitt asked about lift stations and the differing costs between them.

Mayor Hanley asked the City Manager about the "Project Auburn" included and possible alternatives for funding. He said he considers the park area by Auburn Journal more urgent then the proposed area.

City Manager Robert Richardson said staff can look at the park area by Auburn Journal as a proposed project. He said the area by City Hall was chosen as a continuation of Streetscape heading towards Old Town Auburn.

Mayor Hanley said Streetscape efforts should be focused near commercial establishments that have heavy foot traffic. He also asked about the Wayfinding Signage Master Plan and the need to direct traffic up Lincoln Way to the outer part of Downtown Auburn.

City Manager Robert Richardson said 3 signs for Old Town and 3 signs for Downtown are set to be installed within the next month. He said the business associations will have input on where signs will be located. He said there are also options for the business associations to buy additional signage.

There was no public comment.

Mayor Hanley said he likes the format and the single sheet description of each project.

By **RESOLUTION 12-125**, adopt the Capital Improvement Program 2012/13 – 2015/16 with the comments noted during discussion.

**MOTION: Holmes/ Nesbitt/ Approved 4:0 (Powers absent)**

16. **Road Overlay Report**

Council Member Hanley introduced this item. He said in 2005, a discussion was held regarding a road overlay program. He said staff has aggressively pursued grants to try to maintain the road improvement program. He said he would like an updated figure of what it would cost to maintain the 20 year cycle and keep it up to date.

Council Member Holmes asked about deteriorated streets that need total reconstruction. He said he would like those types of streets identified for priority reasons.

Public Works Director Bernie Schroeder said roads will hit a point of deterioration that will require much more extensive work. She said if it can be caught ahead of time, the costs are much less.

Council Member Nesbitt asked how partial road repairs impact centerline measurement.

Bernie Schroeder explained the pavement management system, updating the report and reevaluating the streets.

Council Member Nesbitt spoke of the seams in the street being more pronounced in recent overlays.

Bernie Schroeder talked about what can impact the outcome of the seams in an overlay.

Council Member Kirby also spoke about the seams throughout the City. He said he is not sure we are holding the contractors to the appropriate standards.

Mayor Hanley spoke about the importance of preserving roads by overlaying them before they get too deteriorated.

By **MOTION**, direct the Public Works Director to update the "Ten Year Pavement Overlay Plan" with a primary focus of determining how many centerline miles or square footage of overlay needs to be completed each year to achieve a 20-year road repair cycle and how much it would cost each year to adequately fund the road overlay program.

**MOTION: Hanley/ Kirby/ Approved 4:0 (Powers absent)**

## **REPORTS**

### **17. City Council Committee Reports**

Council Member Kirby talked about a recent visit in Auburn from Scott Johnson, the ADA Attorney. He said the ACTV item brought up in public comment is an issue that he would like referred to staff. He reported on the Mandarin Festival last weekend. He reported on the Placer High School football game last Friday night. He spoke of their league championship this year. He highlighted the students in all sports at Placer High. He reported on the Regional Sewer Ad Hoc Committee. He said he is pleased with the progress that is taking place. He spoke about the option of the state revolving fund being discussed. He said meetings still need to take place to discuss issues not yet addressed.

Council Member Holmes reported that the Sierra Economic Development Corporation Comprehensive Economic Development Strategy is still open for input; he said they will be meeting December 5th to finalize this report. He reported that he will be meeting with the Auburn Journal regarding the pedestrian crossings signs on High Street that were recently installed. He reported on recent conversations with ACTV regarding their schedule and working environment. He also reported he was surprised to find out residents of Colfax pay \$107 a month for sewer service.

Council Member Nesbitt reported on behalf of the Placer County Transportation Planning Agency, that the Capitol Corridors JPA is working on a bicycle policy to allow bikes on trains and storage areas. He reported the Streetscape History and Art Advisory Committee met to finalize street names for Baltimore Ravine and tiles for Central Square. He spoke of a



monument sign that would recognize outstanding community members. He said a map is being proposed for the third interpretative sign at Central Square. He said SHAAC will be bringing all these items to Council in the near future.

Mayor Hanley reported on the Sierra Nevada Conservancy tour at the headquarters in Auburn. He said they visited the Robbers Fire site and provided good education on fire danger in Placer County.

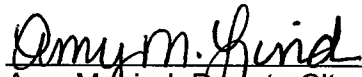
#### **ADJOURNMENT**

Mayor Hanley adjourned the meeting, without objection, at 8:05 p.m.



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Kevin Hanley, Mayor



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Amy M. Lind, Deputy City Clerk